

Message Text

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P R 102159Z MAY 78
FM SECSTATE WASHDC
TO AMEMBASSY MEXICO PRIORITY
AMEMBASSY PANAMA
AMEMBASSY MANAGUA
AMEMBASSY BRIDGETOWN
AMEMBASSY TEGUCIGALPA
AMEMBASSY PORT OF SPAIN
AMEMBASSY OTTAWA
INFO AMCONSUL BELIZE
AMCONSUL CURACAO
AMEMBASSY GEORGETOWN
AMEMBASSY GUATEMALA
AMCONSUL HERMOSILLO
AMEMBASSY KINGSTON
AMCONSUL MARTINIQUE
AMEMBASSY NASSAU
AMEMBASSY PARAMARIBO
AMEMBASSY PORT AU PRINCE
AMEMBASSY SAN JOSE
AMEMBASSY SAN SALVADOR
AMEMBASSY SANTO DOMINGO

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E.O. 11652: N/A
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TAGS: CGEN

SUBJECT: CARIBBEAN/CENTRAL AMERICAN CONSULAR CONFERENCE

1. AGENDA FOR CONSULAR CONFERENCE BEING HELD IN THE
DEPARTMENT (ROOM 1207 NS) MAY 15-19 AND LIST OF POST

PARTICIPANTS FOLLOW. ACTION ADDRESSEE POSTS SHOULD NOTE
THEIR REPRESENTATIVE'S INCLUSION IN AGENDA.

2. AGENDA:

MONDAY MAY 15

9:00AM CONFERENCE REGISTRATION
9:30 WELCOMING REMARKS - ASST. SEC. TODMAN, ARA
9:45 OPENING REMARKS - ASST. SEC. WATSON
10:30 COFFEE BREAK
11:00 INS COMMISSIONER LEONEL CASTILLO
NOON LUNCH
2:00PM CONGRESS AND THE CONSULAR FUNCTION

3:00 GROUP PHOTOGRAPH
3:15-4:30 DIRECTOR GENERAL HARRY BARNES

TUESDAY MAY 16

9:15AM POLITICAL OVERVIEW OF THE REGION --

10:15 COFFEE BREAK

TUESDAY MAY 16 (CONT.)

10:45 AMERICAN SERVICES --THE VIEW FROM WASHINGTON
PANEL LED BY ALAN GISE - SCS AND LOREN
LAWRENCE - PPT
12:30PM LUNCH
1:30-3:30 PANEL DISCUSSION: SERVICES TO AMERICAN
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CITIZENS -- THE VIEW FROM THE FIELD
ALAN GISE - MODERATOR
PANELISTS: 1. VERNON MCANINCH - MEXICO CITY
2. HARRY QUINN - PANAMA
3. TOM HOLLADAY - HAVANA
4. JOHN H. BARGERON - MANAGUA

WEDNESDAY MAY 17

9:15AM VISAS: PANEL LED BY JULIO ARIAS - VO AND
MARIO NOTO - INS
10:30 COFFEE BREAK
11:00 VISAS(CONT.)
12:30 PM LUNCH
1:30 INTERNATIONAL DRUG CONTROL - MATHEA FALCO -
S/NM
2:30-4:30 VISAS (CONT.)

THURSDAY MAY 18

9:15AM PERSONNEL AND FINANCIAL RESOURCES:
RON SOMERVILLE - CA/EX
10:30 COFFEE BREAK
11:00 AUTOMATION AND THE CONSULAR FUNCTION:

WALLY FRANCIS - ISO AND PETE VELOTT - CA/EX

NOON LUNCH

1:00PM PANEL DISCUSSION: CONSULAR SECTION
MANAGEMENT -- THE VIEW FROM THE FIELD.
JOE OLENIK - MODERATOR

PANELISTS: 1. WARD MORROW - BRIDGETOWN

2. ANNETTE VELER - TEGUCIGALPA

3. JOHN ADAMS - PORT OF SPAIN

4. KEN KELLER - OTTAWA

2:30-3:30 FSI MANAGEMENT TRAINING - BERT KRIEG - FSI

FRIDAY MAY 19

9:15AM PANEL DISCUSSION: CONGRESSIONAL CASE
WORKERS AND CONSULAR OFFICERS - GRIPE
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SESSION.

10:30 FREE (FOR PARTICIPANTS TO CONSULT WITHIN
DEPARTMENT)

1:00PM LEGAL ASPECTS OF CONSULAR WORK:
BOB DALTON AND RUDY HENDERSON - L/CA
MICHELLE TRUITT - PPT

FRIDAY MAY 19 (CONT.)

2:00-3:00 CONFERENCE WRAP-UP -- ASSISTANT
SECRETARY WATSON

3. PANEL ENTITLED "CONSULAR SECTION MANAGEMENT: THE
VIEW FROM THE FIELD" WAS FOUND VERY USEFUL IN THE RECENT
NEA AND EUR CONFERENCES. TOPICS TO BE DISCUSSED BY
PANELISTS SHOULD INCLUDE, BUT NOT BE LIMITED TO, EFFEC-
TIVE MANAGEMENT OF CONSULAR WORKLOAD, SECTION ORGANI-
ZATION, RELATIONSHIPS WITH COUNTRY TEAM, VISA REFERRALS,
ROTATION OF JUNIOR OFFICERS, TRAINING OF OFFICERS AND
LOCAL EMPLOYEES.

4. PANEL ENTITLED "SERVICES TO AMERICAN CITIZENS: THE
VIEW FROM THE FIELD" IS NEW. TOPICS TO BE DISCUSSED BY
PANELISTS SHOULD INCLUDE, BUT NOT BE LIMITED TO:
A) TECHNIQUES FOR SEPARATING VALID FROM INVALID REQUESTS
FOR ASSISTANCE, HOW BEST TO RESPOND TO THE FORMER WHILE
POLITELY DECLINING THE LATTER;
B) SERVICES TO USC'S NOT COVERED IN THE FAM;
C) HOW TO ESTABLISH AND MAINTAIN EFFECTIVE CONTACTS
WITH LOCAL OFFICIALS;
D) GETTING SUPPORT FROM ALL POST PERSONNEL;
E) TRAINING OF OFFICERS AND LOCAL EMPLOYEES IN PUBLIC
RELATIONS ASPECT OF THEIR WORK; AND
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F) HANDLING AFTER-HOURS REQUESTS FOR ASSISTANCE.

5. POST PARTICIPANTS:

BELIZE	TANYA M. RUSS
BRIDGETOWN	WARD MORROW
CURACAO	MICHAEL STRACHAN
GEORGETOWN	RICHARD MCCOY
GUATEMALA	RAYMOND M. BAILEY
HAVANA	THOMAS L. HOLLADAY
HAMILTON	DONALD M. WELCH
KINGSTON	ROBERT D. EMMONS
MANAGUA	JOHN H. BARGERON
MARTINIQUE	TIMBERLAKE FOSTER
MEXICO CITY	VERNON MCANINCH
NASSAU	JAMES F. HUGHES
OTTAWA	KEN KELLER AND SAM BARTLETT
PANAMA	HARRY QUINN
PARAMARIBO	NICHOLAS J. RICCIUTI
PORT-AU-PRINCE	SUE WOOD-THURSTON
PORT OF SPAIN	JOHN H. ADAMS
SAN JOSE	ROBERT J. CHEVEZ
SAN SALVADOR	TERRY T. HANSEN
SANTO DOMINGO	FRANCES F. KJELLEREN
TEGUCIGALPA	ANNETTE L. VELER VANCE

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